

HOMEWOOD COLLEGE  
GOVERNING BODY  
**MINUTES**

<b>Meeting of:</b>	<b>Full Governing Body</b>
<b>Date/Time:</b>	9 <sup>th</sup> November 2022 4pm
<b>Location:</b>	Virtual - Teams
<b>Distribution:</b>	Governors, Website
<b>Quorum:</b>	For decisions to be binding for Homewood College at least half the number of governors in office are required to be present. The meeting was quorate throughout.
<b>Present:</b>	Governors (voting) Jo Adams (JA) (momentarily at item 3) Luke Burstow (LB) Co-Chair of Governors Rachel Carter (RC) Kasie Jeewon (KJ) Claire Martin (CM) Linda Newman (LM) Co-Chair of Governors and Chair of this meeting Pam Ridgwell (PR) Sue Shanks (SS)  Other (non-voting) Janet Johnson (JJ) Clerk to Governors
<b>Apologies</b>	Ruth Turner-Murell (RTM) - accepted

<b>DISCUSSION AND DECISIONS</b>	
1.	<b>WELCOME + CONSIDERATION OF APOLOGIES</b> The meeting was opened and it was agreed LN would chair the meeting. JJ apologized for the quality of her connection. Apologies for absence were considered.
2	<b>CONSIDERATION OF INTERESTS</b> No new interests were declared when invited. The staff governor would withdraw during discussions and decisions on pay.
3	<b>CONSIDERATION OF FURTHER ITEM OF BUSINESS</b> The photocopier contract was agreed to be considered as the last item of business. JA suggested an item for the agenda of the meeting the following week which was agreed. It was agreed she need not return for the photocopier contract item and she withdrew 4.09 pm.
	<b>PAY DECISIONS</b>  PR gave a verbal report with her recommendations for teachers' pay progression.  Governors discussed the criteria for progression, particularly for the UPS scale and changes due to Covid. PR explained the background and reminded that teachers had not had an

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	<p>appraisal the previous year. She added that each had been discusses with HR in some detail. Governors reiterated they needed to be assured that everything was in place the following year to ensure the evidence.</p> <p>❖ The pay recommendations were accepted on the understanding that in future the required evidence would be provided.</p>
4	<p><b>HEADTEACHER CONTRACT</b></p> <p>LB reported that there had been no progress on academisation, they were still doing due diligence and the existing contract was due to end 16<sup>th</sup> December 2022. The local authority and PR were in agreement with the contract being extended to Easter under the same terms as last year.</p> <p>PR informed a meeting with the CEO of Sabden and four representatives of the local authority had been set up for 18<sup>th</sup> November by way of introduction and discussion about the in year budget at Homewood. She would ask that governors attend. A report on the meeting would also be provided for governors.</p> <p>❖ The headteacher contract was extended until Easter, on existing terms.</p>
5	<p><b>PHOTOCOPIER CONTRACT</b></p> <p>Although within the financial delegation limit of the headteacher, because of the delay in academisation and previous disclosure of such contracts to the prospective academy, along with the deficit position of the budget, governors considered the contract for photocopying. PR informed it was a four year contract of £250 per quarter and an amount per print. Governors checked the amount per print and that it could be transferred to another school in the authority if need be. PR added that the printing costs were expected to be less than at present and photocopiers had been set only to black and white.</p> <p>❖ The photocopying contract was agreed.</p> <p>There being no further business, the meeting closed 4.31 pm.</p>

The minutes were approved as an accurate record at the meeting of the full governing board on 17<sup>th</sup> November 2022