Terms of Reference



Membership:

- a) Members shall consist of no fewer than four members (to include at least one staff member).
- b) The committee shall have such non-voting members as the MC shall appoint. The committee may make recommendations for these appointments.

Quorum:

The quorum shall be 3, including at least one member who is not a member of staff.

Meetings:

The committee shall meet regularly at least once a term and otherwise as required. At least one representative of the school will attend meetings.

Delegated Responsibilities

- Approve and contribute to review of all curriculum policies.
- Monitor and review the progress of agreed priorities in the school development plan and OFSTED action plan and to contribute to the SEF.
- Monitor and review the effectiveness of the use of Pupil Premium funding in terms of provision, progress and attainment for vulnerable groups (including children in care
- Agree the annual statutory and non-statutory pupil performance targets and monitor and review progress.
- Prepare, in partnership with the Headteacher, for an OFSTED inspection.
- Approve the curriculum policy for children with special needs and children in care, and monitor its implementation.
- Review procedures for parents' complaints.
- Monitor the implementation and effectiveness of the school's child protection and safeguarding procedures (the recruitment and induction of staff is within the remit of the finance and personnel committee).
- Monitor attainment, standards and progress in all subject areas to ensure that a broad and balanced curriculum is being delivered.
- Monitor implementation and effectiveness of equality and inclusion and behaviour policies.
- Receive and monitor information regarding the number of racist and bullying incidents.