

Meeting of:	CHB Curriculum, Standards and Welfare Committee
Date/Time:	Monday 17 th June 2024, 4:30-18:00
Location:	Online
Distribution:	Full Management Committee, and website once approved.
Quorum:	The meeting was quorate throughout.
Present:	<p>Members (voting) Lydia Majic LMa – Co-Chair Tim Self TS – CHeadteacher Ruth Quill – RQ Amanda Meier AM Simon Boden SB Lorraine Myles LMy</p> <p>Other Sammie Lea - Clerk</p>
Apologies:	Jo Black JB
Absent:	/

MINUTES AND ACTIONS

1. **Welcome, apologies and absence**

LMa opened the meeting
Apologies were accepted from JB.

2. **Declarations of interest**

No declarations of interest were made in any agenda items.

3. **Election**

The committee is without a chair following Kate Barker's resignation.
SB volunteered. The committee voted yes unanimously.

4. **Educational Performance**

GCSEs have been on going. The last one is in two days time. Overall the majority of students have attended and they have gone smoothly.

Year 6 assessments are due next with. They are teacher-led, equivalent to SATs.
Students are exempt due to the impact of the pressure of the exams. All are working below Age Expected Expectations.

MC – are they quality assured?

They are teacher led and internally moderated.

There are nine year 6's currently on roll. Seven are staying on to the middle school.
One is going to an SEN school in West Sussex. One is going to BACA.

MC – Do teacher's get involved in moderation activities alongside mainstream?

Yes in the past, not now. It is something that could be looked at for.

MC shared that there are many reasons this is important, including it being helpful for staff on both sides and building relationships with colleagues across the city.

Builds respect for our provision and a good opportunity for feedback.

- ACTION – TS to talk to Craig about creating a partnership with a local mainstream primary school.

MC – We could invite governing boards to come and visit the provisions. TS – this could be something relating to the SEND and AP change programme.

	<p>There was a discussion around how pupil data can be provided to the MC. Pupils vary dramatically, but there needs to be a way that progress across the provision can be tracked over time with a common assessment form.</p> <p>Students that are on roll for longer are easier to track. One primary student has been on roll for four years. All students currently in KS3 were not there in September.</p> <p>There is progress data available for each student for any length of programme, but it is difficult to provide a snapshot.</p> <p>SEMH needs are audited through Reach2Teach, Dyslexia profiles, and questionnaires. WRAT testing is done in Primary. WRAT and Dyslexia profiles need a six month profile.</p> <p>Generally data needs to be gathered across 6-12 months in order to indicate meaningful progress.</p> <p>MC – provide something that shows us that it doesn't work. Then we've got a place to start working from.</p> <p>AM offered to share KPIs that are currently being worked on for the SEND and AP change programme, once they have finished being worked on.</p>
5.	<p>School Development Plan</p> <p>The SDP for next year has three big focuses – attendance, engagement in curriculum, and assessment. This is alongside bedding in with the SEND and AP review changes. The SDP for next year will be sent to the MC before September.</p> <p>MC asked is 'SIP' and 'SDP' are the same document. Yes. 'SDP' will be used moving forwards.</p>
6.	<p>Safeguarding report</p> <p>AM is now Lead MC member for Safeguarding. LMy offered to support. It was thought good to have two eyes on this area.</p> <p>The priorities of self assessments were discussed.</p> <p>MC – does CHB have a parent body association? Not currently. Parents/carers are all over the city and have not historically been engaged. Parent feedback is invited at three points in the year.</p> <p>MC asked if we could invite parent/carers, and provide an expectation.</p> <p>Many parents have difficult relationships historically with schools and can lack confidence. It can be challenging to get them over the threshold in a way that is not overly demanding. There are occasional invitations such as at Christmas and end of year.</p>

	<p>The criteria for incidents included in the safeguarding report was discussed. Additional categories will be added in line with CPOMs reports. The vulnerability index could be used. Information will also be provided by site.</p>
7.	<p>Policies for review/agreement</p> <p>The wellbeing policy was discussed. MC asked if the staff surveys mentioned happen. – Yes.</p> <p>TS left the meeting.</p>
8.	<p>MC recruitment.</p> <p>LMa suggested trying again with recruiting a parent/carer member.</p> <p>➤ ACTION – clerk to ask HR to contact parents and carers about joining the MC.</p>
9.	<p>Confidential items</p> <p>No items were deemed confidential.</p> <p>The meeting ended at 18:24</p>

Summary of Actions:

- ACTION – TS to talk to Craig about creating a partnership with a local mainstream primary school. - **TS**

- ACTION – clerk to ask HR to contact parents and carers about joining the MC. – **clerk**