

Meeting of:	CHB Curriculum, Standards and Welfare Committee
Date/Time:	13 th November 2023, 4:30-18:00
Location:	Lynchet Close/Teams (hybrid)
Distribution:	Full Management Committee, and website once approved.
Quorum:	The meeting was quorate throughout.
Present:	<p>Members (voting) Lydia Majic LMa – Co-Chair Carla Butler CB – Co-Chair Kate Barker KB Jo Black JB Ruth Quill – RQ</p> <p>Members (non-voting) Tim Self TS – Co-Headteacher</p> <p>Other Sammie Lea - Clerk</p>
Apologies:	Amanda Meier AM – Co-Headteacher Simon Boden SB
Absent:	Lorraine Myles LMy

MINUTES AND ACTIONS

1. **Welcome, apologies and absence**

LMa opened the meeting and thanked everyone for attending.
Apologies were accepted from AM and SB.
CB will arrive late.

2. **Declarations of interest**

No declarations of interest were made in any agenda items.

3. **Election of Committee Chair**

There were no volunteers. LMa nominated KB. KB accepted. The committee voted unanimously to elect.

4. **Notification of AOB**

None.

5. **Educational Performance**

TS asked what information the committee would like HTs to report as it is difficult to pinpoint. Behaviour and attendance are what hinders progress. Rates of returning to mainstream was another suggestion.

Member suggested SEMH progress such as being able to enter a classroom, as this happens before academic progress. Or length of timetable, moving from part-time to full-time.

TS – we have data on pathways to learning. And WRAT data, which is tested on entry and then every six months. Baseline testing is completed for all students on entry. There are also student reports, praise point data, and the pupil vulnerability index with ACEs and attendance.

CB joined the meeting at 16:45.

Member asked how it is possible to evidence progress in areas other than exam data. It was discussed that Ofsted will be interested in both exam data, and progress

that is less easy to measure. If it is difficult to demonstrate per year, then it needs to be shared per child.

Member asked why some pupils are on part-time timetables. Various reasons. Behaviour at school. Difficulties leaving the house. Taxis are only available to EHCP students.

Member – if the only issue is transport, why is it not sorted? TS – money. Member – it is a safeguarding issue. TS – we don't have the capacity to do all the things we need to do. Daily 'sight and sound' is tracked, but it is not the same as seeing them. Some children have other agencies involved in doing visits. There needs to be more. We could do more if we had more money.

Member asked the difference between KS4 PRU and TCH. TCH was traditionally for anxiety-based difficulties, whereas KS4 PRU was focused on behaviour interventions. However the needs of the cohort of TCH has changed a lot in recent years.

Member asked about the current safeguarding policy. How many days can pass without a child being sighted? It isn't stated.

Member – we need to be able to build a picture in order to ask for more money. A SLA would also help to determine funding. It needs to say when students come, how, how long they stay.

Disbelieve was expressed at an SLA still not being agreed even though it's November.

Member – we need to fund someone so we can better safeguard children. TS – we had to lose a member of staff to have the license deficit agreed. For new referrals we ask the LA for a TA.

Member – when pupil numbers are higher it will be an issue. There is a child who currently needs 2:1, which takes all the classes TAs.

TS - We need to go back with a provision map stating we need more money to educate them safely. Can an annual review and say we can't meet the needs of the child. We have to go through the scenario to then create the case.

Chair – we need to jump back to the agenda.

- ACTION – Co-Heads to produce a document for the MC that illustrates attainment and SEMH progress data, delivered by the end of January.
- ACTION – TS to send members examples of presenting data from other APs.

6.	<p>School Improvement Plan</p> <p>Revised curriculum topic sheets are almost ready. We have until the end of November to finish them.</p> <p>The remote learning offer was discussed. TS - we need to build relationships prior to them being offsite.</p> <p>The need for a small steps record to mark SEMH progress was discussed. Member suggested Onwards and Upwards. It is currently in use but may be stopped when the licencing ends at the end of term. JB – that’s the tool we use for getting information.</p>
7.	<p>Policy Review</p> <p>There were no policies to review.</p>
8.	<p>MC Monitoring</p> <p>Monitoring visit reports are to go to the FMC.</p> <p>No visits had been completed or arranged for LMy, SB, or RQ.</p> <p>➤ ACTION – LMa to contact LMy and SB regarding monitoring visits.</p>
9.	<p>MC Training</p> <p>KB is booked onto Governor Induction training in February. JB and RQ had not booked onto training.</p>
10	<p>Confidential items</p> <p>No items were deemed confidential.</p> <p>The meeting ended at 18:15.</p>

Summary of Actions:

ACTION – Co-Heads to produce a document for the MC that illustrates attainment and SEMH progress data, delivered by the end of January.	TS / AM
ACTION – TS to send members examples of presenting data from other APs.	TS
ACTION – LMa to contact LMy and SB regarding monitoring visits.	LMa