

Meeting of:	CHB Emergency Full Management Committee
Date/Time:	19 th February 2024, 17:00-17:30
Location:	Online
Distribution:	Full Management Committee and website once approved.
Quorum:	At least half the number of current members is required to be present for decisions to be binding. The meeting was quorate throughout.
Present:	<p>Members (voting)</p> <p>Carla Butler CB – Co-Chair Lydia Majic LMa – Co-Chair Rachel Carter RC - Interim Vice Chair Tim Self TS – Headteacher Simon Boden SB Luke Lording LL Ruth Quill RQ Lorraine Myles LMy Jo Black JB</p> <p>Other</p> <p>Sammie Lea - Clerk</p>
Apologies:	Diana Boyd DB
Absent:	Jackie O’Quinn JO

MINUTES AND ACTIONS

1. **Welcome, apologies and absence**

CB opened the meeting and thanked everyone for attending.
Apologies were accepted from DB.

2. **Declarations of interest**

No declarations of interest were made in any agenda items.

3. **Discussion of Middle School proposal**

TS shared that he had met with Georgina from the LA before half term to go over the proposed middle school budget. Current estimate is £50k over budget, including the leadership element.

Proposed staffing is for a part-time admin role, a teacher and lead teacher, 1 HLTA and 3 C-grade TAs, sharing one TA with Primary. A decision on the proposal is needed in order to get adverts out.

9 of the 12 students are known to CHB.

Member asked what currently hadn't been agreed. – The FT admin role and 0.2 Leadership Role. Members agreed a 0.2 leadership was required.

Member asked about risks of redundancy. This was thought unlikely given the enhanced need in the city.

It was discussed that the Phase 1 build would need to be in place for September as a separate space from Primary. Member thought there was a risk of agreeing and then things not being ready.

Members agreed to vote conditional on 0.2 Leadership costs being confirmed and confirmation that the building would be ready for September as a separate space from Primary. The committee voted in favour of the middle school unanimously.

4. **Confidential items**

No items were deemed confidential.

The meeting closed at 17:27.

Summary of Actions:

None.